TOWN OF THREE RIVERS Consolidated Financial Statements March 31, 2021

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# TOWN OF THREE RIVERS Index to Consolidated Financial Statements March 31, 2021

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#### MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The accompanying consolidated financial statements of the Town of Three Rivers are the responsibility of management and have been prepared in accordance with Canadian accounting standards for the public sector. A summary of the significant accounting policies are described in the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current period cannot be finalized with a certainty until future periods.

To meet its responsibility, management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Mayor and Council meet with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by MRSB Chartered Professional Accountants Inc., independent external auditors appointed by the Town of Three Rivers. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the consolidated financial statements.

On behalf of the Town of Three Rivers:

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500 Granville Street Suite 2B CIN 5YI 902-888-3897

# INDEPENDENT AUDITOR'S REPORT

#### To the Mayor and Members of Council of the Town of Three Rivers

#### Opinion

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We have audited the consolidated financial statements of the Town of Three Rivers (the Town), which comprise the consolidated statement of financial position as at March 31, 2021, and the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Town as at March 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian accounting standards for the public sector, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

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Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting
  and, based on the audit evidence obtained, whether a material uncertainty exists related to events or
  conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we
  conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to
  the related disclosures in the consolidated financial statements or, if such disclosures are
  inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to
  the date of our auditor's report. However, future events or conditions may cause the Town to cease to
  continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

MRSB Chartered modessional accountants fr.

MRSB CHARTERED PROFESSIONAL ACCOUNTANTS INC.

Charlottetown, PE

August 9, 2021

# TOWN OF THREE RIVERS Consolidated Statement of Financial Position

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March 31, 2021

		2021		2020	
Financial assets					
Cash					
Unrestricted cash	\$	793,357	\$	778,589	
Internally restricted cash		309,578		316,461	
Restricted cash - gas tax		1,621,684		1,201,108	
Temporary investments (Note 3)		1,971,520		1,342,172	
Accounts receivable (Note 4)	<u></u>	1,300,336		1,452,520	
		5,996,475		5,090,850	
Liabilities					
Accounts payable and accrued liabilities		977,938		419,497	
Deferred revenue (Note 5)		1,870,805		1,716,818	
Long term debt (Note 6)	-12	1,859,632		2,112,979	
	_	4,708,375		4,249,294	
Contingent liability (Note 7) Commitments (Note 8)					
Net financial assets (Statement 6)	_	1,288,100		841,556	
Non-financial assets					
Inventory		4,502		10,465	
Prepaid expense		177,378		153,108	
Tangible capital assets (Schedules 1 and 2)		24,571,301		22,816,949	
Intangible assets	-	113,471		-	
	-	24,866,652		22,980,522	
Accumulated surplus and municipal position (Statement 5)	\$	26,154,752	\$	23,822,078	

ON BEHALF OF THE COUNCIL Mayor Councillor

Notes 1 - 18 are an integral part of these consolidated financial statements

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# TOWN OF THREE RIVERS Consolidated Statement of Operations Year Ended March 31, 2021

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		Budget 2021	Actual 2021		Actual 2020
Revenues					
General Government (Schedule 5) Montague Water & Sewer Utility (Schedule 6) Georgetown Sewer Utility (Schedule 7) King's Playhouse (Schedule 8) Waterfront Development Corporation	\$	4,976,525 2,642,381 564,578 241,167	\$ 4,227,111 2,139,800 460,741 269,584	\$	4,763,636 738,668 222,345 287,890
(Schedule 9) Museum (Schedule 10) Cardigan Volunteer Fire Department		-	212,531 39,136		222,041 33,909
(Schedule 11)		102,000	147,341		111,456
		8,526,651	7,496,244		6,379,945
Expenditures					
General Government (Schedule 5)		4,066,420	3,819,996		3,550,472
Montague Water & Sewer Utility (Schedule 6)		525,540	673,706		698,250
Georgetown Sewer Utility (Schedule 7)		113,600	100,949		100,396
King's Playhouse (Schedule 8) Waterfront Development Corporation		239,797	260,032		288,808
(Schedule 9)		_	192,559		191,401
Museum (Schedule 10) Cardigan Volunteer Fire Department		-	45,870		37,198
(Schedule 11)		56,700	 70,458		77,697
		5,002,057	5,163,570		4,944,222
Change in fund balance before adjustments		3,524,594	2,332,674		1,435,723
Reserve surplus adjustment	_	-	-	_	47,858
Change in fund balances		3,524,594	2,332,674		1,483,581
Accumulated surplus - beginning of year		-	23,822,078		22,338,497
Accumulated surplus - end of year (Note 9)	\$	3,524,594	\$ 26,154,752	\$	23,822,078

# TOWN OF THREE RIVERS Consolidated Statement of Changes in Net Financial Assets Year Ended March 31, 2021

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	Budg 202		Actual 2021	Actual 2020
Change in fund balances	\$ 3,524,59	4 \$	2,332,674	\$ 1,435,723
Gain on sale of tangible capital assets Increase in prepaid expenses Increase (decrease) in inventory Purchase of tangible capital assets Amortization of tangible capital assets Purchase of intangible assets Proceeds on sale of tangible capital assets Adjustment to prior year reserve funds	- - (5,191,51 753,85 - - -	,	(24,266) 5,962 (3,070,393) 1,316,038 (113,471) -	(6,860) (145,156) (2,637) (1,970,206) 1,156,676 - 6,860 47,858
	(4,437,66	9)	(1,886,130)	(913,465)
Increase (decrease) in net financial assets	(913,07	5)	446,544	522,258
Net financial assets - beginning of year	841,55	6	841,556	 319,298
Net financial assets (debt) - end of year	<u>\$ (71,51</u>	9) \$	1,288,100	\$ 841,556

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# TOWN OF THREE RIVERS Consolidated Statement of Cash Flows Year Ended March 31, 2021

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		Actual 2021		Actual 2020
Cash flows from operating activities Change in fund balances Items not affecting cash:	\$ 2	2,332,674	\$	1,435,723
Amortization of tangible capital assets Gain on sale of tangible capital assets	1	,316,038 -		1,156,676 (6,860)
	3	648,712		2,585,539
Changes in non-cash working capital:				
Accounts receivable		152,184		205,908
Inventory		5,963		(2,637)
Prepaid expense		(24,270)		(145,156)
Accounts payable and accrued liabilities		558,445		(15,032)
Deferred revenue		153,987		983,159
		846,309		1,026,242
	4	,495,021		3,611,781
Cash flows from capital activities				
Purchase of tangible capital assets	12	070 202)		(4.070.000)
Purchase of intangible assets		,070,393)		(1,970,206)
Proceeds on sale of tangible capital assets		(113,471) -		- 6,857
	(3	,183,864)		(1,963,349)
Cash flows from financing activities				
Repayment of long term debt		(660,033)		(479,827)
Proceeds from long term debt	-	406,685		316,000
		(253,348)		(163,827)
Other cash flow items				
Adjustment to prior year reserve funds		-		47,858
Increase in cash	1	,057,809		1,532,463
Cash - beginning of year	3	,638,330		2,105,867
Cash - end of year	\$ 4	,696,139	\$	3,638,330
Cash consists of:	7	,,	+	5,000,000
Unrestricted cash	\$	702 257	¢	770 500
Internally restricted cash	φ	793,357	\$	778,589
		309,578		316,461
Restricted cash - gas tax		,621,684		1,201,108
Temporary investments	1	,971,520		1,342,172
	\$4	,696,139	\$	3,638,330
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Notes 1 - 18 are an integral part of these consolidated financial statements



#### 1. DESCRIPTION OF BUSINESS

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Town of Three Rivers ("the Town") was incorporated under the Municipalities Act of Prince Edward Island. Its principal activities include the provision of local government services to residents of the incorporated area. The Town is a non-profit organization under the Income Tax Act and accordingly is exempt from income taxes, provided certain requirements of the Income Tax Act are met.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

#### Basis of preparation

The consolidated financial statements of the Town of Three Rivers are the representations of management prepared in accordance with Canadian accounting standards for the public sector.

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenue as it is earned and measurable. Expenditures are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs and in the completion of specific work. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the year when the related expenditures are incurred, services are performed or the tangible capital assets are acquired.

#### Basis of consolidation

The consolidated financial statements for the Town of Three Rivers reflect the assets, liabilities, revenues, expenditures, and changes in fund balances of all funds of the Town. The Town is comprised of all organizations and committees accountable to the Town for the administration of their financial affairs and resources. Included in the Town are the following:

Town of Three Rivers Montague Sewerage and Water Collection and Treatment Corporation Montague Waterfront Development Corporation Garden of the Gulf Museum Georgetown Volunteer Fire Department Georgetown Sewer Corporation King's Playhouse Cardigan Volunteer Fire Department

The financial activities of the Montague Volunteer Fire Department are associated with but not controlled by the Town of Three Rivers. Therefore the operations of the fire department are not included in the consolidated financial statements of the Town. The Town's transactions with this entity are recorded as expenditures in the consolidated statement of operations.

The inter-entity transactions and balances have been eliminated.

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#### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### <u>Cash</u>

Cash is comprised of unrestricted, internally restricted and restricted balances on deposits with banks and temporary investments.

#### Accounts receivable

Accounts receivable arise from trade sales, government grants, insurance proceeds receivable, accrued interest, Harmonized Sales Tax, sewer and water dues and other miscellaneous receivables. An allowance for bad debts has been calculated through assessment of the other circumstances influencing the collectibility of amounts and using historical loss experience. Amounts deemed uncollectible are written off and deducted from the carrying value of the receivable. Amounts subsequently recovered from accounts previously written off are credited to the allowance account in the period of recovery.

#### Inventory

Inventories are stated at the lower of cost and net realizable value. Cost includes the costs to purchase and other costs directly attributable to the inventories. Cost is determined using the first in, first out method. Net realizable value represents the amount that may be realized from the sale of an inventory item under normal business conditions. When inventories are sold, the carrying amount of those inventories are recognized as an expense in the period in which the related revenue is recognized. The amount of any write-down of inventories to net realizable value and all losses of inventories shall be recognized as an expense in the period the loss or write-down occurs. The amount of reversal of any write-downs, arising from an increase in net realizable value, shall be recognized as a reduction in the amount of inventories recognized as an expense in the period in which the related revenue is mount of reversal occurs.

#### Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for the use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the consolidated change in net financial assets for the year.

#### Government transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the consolidated financial statements as revenue in the year in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates on the amounts can be determined.

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#### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Tangible capital assets

Tangible capital assets are stated at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized over the estimated useful life on a straight-line basis as follows:

Land improvements	25 years
Municipal buildings	40 years
Small equipment	5 years
Equipment	10 years
Motor vehicles	10 years
Computer	5 years
Streets	50 years
Sidewalks	25 years
Waterfront equipment and structures	15 years
Water and sewer systems	1.2%
Pumping equipment	5%

Amortization rates for the Utilities were established using the estimated useful life of the asset in accordance with the Island Regulatory and Appeals Commission guidelines.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

One-half of the annual rate is recorded in the year of acquisition; no amortization is recorded in the year of disposal.

Intangible assets are stated at cost.

#### Revenue recognition

Property tax billings are assessed based on the market value of real property in the Municipality and is payable in each calendar year. Tax rates are reviewed, established, and approved annually by the Municipality. These revenues are recognized when payments are received from the Province.

Water and Sewer dues are charged based on rates approved by the Island Regulatory and Appeals Commission (IRAC). These charges are assessed quarterly for Montague Water and Sewer Utility and triennially for Georgetown Sewer Corporation and are recognized when billings come due.

Fire dues are reviewed, established, and approved annually by the Council upon recommendation of Fire Departments. These revenues are recognized when monthly billings come due.

The Town follows the deferral method of accounting for grants and contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred, with recognition of excess amounts being deferred until the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

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#### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in surplus. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issuance of financial instruments that are subsequently measured at amortized cost are shown as an adjustment to the carrying value of the related financial instrument.

#### Management estimates

The presentation of the consolidated financial statements in conformity with Canadian accounting standards for the public sector requires management to make estimates and assumptions that affect the reported amount of assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. The following are areas in which management makes significant accounting estimates:

- The amounts recorded for amortization of tangible capital assets on the statement of operations and schedules is subject to management's assessment of the estimated useful life of the Town's tangible capital assets;
- The recognized amounts of potential claims and liabilities depend on management's assessment of future costs and the probability these events will occur.

#### 3. TEMPORARY INVESTMENTS

	2021	2020
SunLife - 0.75%, matures January 2022 BMO - 1%; matures August 2021 Scotiabank - 0.2%, matures March 2022 CIBC - 0.65%; matures November 2021 CIBC - 0.65%; matures August 2021 CIBC - 0.65%; matures November 2021 CIBC - due November 2020 BMO - due November 2020 BMO - due November 2020 BMO - due November 2020	\$ 1,249,685 600,000 47,020 29,205 22,837 22,773 - - - -	\$ - 46,641 29,205 22,837 22,773 61,390 650,000 300,000 209,326
	<u>\$ 1,971,520</u>	\$ 1,342,172

#### 4. ACCOUNTS RECEIVABLE

		2021	_	2020
Grants	\$	674,111	\$	506,976
HST		409,231		220,959
Montague Sewerage and Water Utility		116,644		90,569
Other		82,447		93,658
Georgetown Sewer Utility		17,903		130,087
Insurance proceeds	·			519,492
		1,300,336		1,561,741
Allowance for doubtful accounts		-		(109,221)
	\$	1,300,336	\$	1,452,520

#### 5. DEFERRED REVENUE

	2021			2020		
New Deals Gas Tax Provincial transitional funding Other deferred revenue	\$	1,119,758 653,159 97,888	\$	1,340,957 323,248 52,613		
	\$	1,870,805	\$	1,716,818		

Under the New Deals Gas Tax Funding for Incorporated Communities and the New Deals for Cities & Communities, the Town was allocated \$1,573,185 for fiscal 2020-21. These funds, along with interest earned, must be used for eligible infrastructure and capacity building projects. Any funds received under this program, including interest earned but not yet spent, are recognized as deferred revenue at the end of the year.

During the year, the Town received Gas Tax funding of \$1,573,185, incurred eligible expenditures of \$1,400,256, and earned interest of \$10,012.

#### 6. LONG TERM DEBT

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5,	LONG TERM DEBT				
			2021		2020
	Town of Three Rivers				
	Provincial Credit Union Limited - 3.19%; repayable in monthly blended installments of \$4,200. The loan matures on September 30, 2024 and is secured by promissory note and a certified copy of the borrower's resolution.	\$	254,080	\$	295,641
	Bank of Montreal - 3.07%; repayable in monthly blended installments of \$517. The loan matures on December 31, 2024 and is secured by general security agreement and a resolution authorizing the Town to borrow.		28,778		33,434
	Canadian Imperial Bank of Commerce - 2.83%, repayable in monthly blended installments of \$1,857. The loan matures on June 1, 2025 and is secured by resolution authorizing the Town to borrow.		214,517		-
	Scotiabank - prime; repayable in monthly principal installments of \$1,106 plus interest. The loan is secured by general security agreement and a resolution authorizing the Town to borrow.		_		197,989
	Bank of Montreal - 2.35%; repayable in monthly principal installments of \$390 plus interest. The loan matured on April 30, 2020 and was secured by general security agreement and a resolution authorizing the Town to borrow.		-		28,548
			497,375		555,612
		1.000			/
	Water and Sewer Utility				
	Bank of Montreal - 3.07%; repayable in monthly blended installments of \$12,430. The loan matures on December 31, 2024 and is secured by General security agreement and a resolution authorizing the Town to borrow.		767,294		891,447
	Provincial Credit Union Limited - 3.5%; repayable in blended monthly installments of \$1,447. The loan matures on March 15, 2023 and is secured by General Security agreement and a resolution authorizing the Town to borrow.		222,519		231,932
	Federation of Canadian Municipalities - 3.41%; repayable in semi-annually principal installments of \$15,363 plus interest. The loan matures on May 16, 2027 and is secured by General security agreement and a resolution authorizing the Town to borrow.		199,726		230,453
	Canadian Imperial Bank of Commerce - 2.405%, repayable in monthly blended installments of \$1,171. The loan matures on December 1, 2025 and is secured by resolution authorizing the Town to borrow.				
			120,911		-
				1	(continues)



6.	LONG TERM DEBT (continued)			
			2021	 2020
	Canadian Imperial Bank of Commerce - 2.022%, repayable in monthly blended installments of \$2,640. The loan matures on December 1, 2022 and is secured by resolution authorizing the Town to borrow.		51,807	_
	Bank of Montreal - 2.82%; repayable in monthly blended installments of \$1,362. The loan matured on July 31, 2020 and was secured by general security agreement and a resolution authorizing the Town to borrow.		-	129,008
	Bank of Montreal - 2.82%; repayable in monthly blended installments of \$2,417. The loan matured on August 31, 2020 and was secured by general security agreement and a resolution authorizing the Town to borrow.		-	67,677
	Bank of Montreal - 2.82%; repayable in monthly blended installments of \$245. The loan matured on August 31, 2020 and was secured by general security agreement and a resolution authorizing the Town to borrow.	_	-	6,850
			1,362,257	1,557,367
		\$	1,859,632	\$ 2,112,979

Principal repayments of long term debt are expected to be repaid over the next five years as follows:

2020 200,037	2022 2023 2024 2025 2026	\$	275,473 473,369 246,855 567,008 250,837
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#### 7. CONTINGENT LIABILITY

The Town has an outstanding legal claim from a resident relating to an IRAC appeal of development permit issuance. The amount of any liability is undeterminable as of auditor report date and no amount has been accrued in the consolidated financial statements.

#### 8. COMMITMENTS

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Both councils of the Town of Montague and the Town of Three Rivers approved a motion to transfer ownership of all streets within the Town to the Province of Prince Edward Island for \$1. When this is finalized it will result in the reduction of the tangible capital assets and accumulated surplus by approximately \$5,400,000. At the current time, it is uncertain when the transfer will actually occur.

The Town has entered into lease agreements for rent for office space, lease of electrical message board and lease of a photocopier. The minimum lease payments due over the next four years are as follows:

2022 2023 2024	\$ 31,235 2,112
2024 2025	2,112 1,584

#### 9. ACCUMULATED SURPLUS

	2021	2020
Unrestricted surplus Reserve funds (Note 10) Investment in tangible capital assets (Note 11)	\$    1,582,396 1,860,685 22,711,671	\$     963,320 2,154,788 20,703,970
	<u>\$ 26,154,752</u>	\$ 23,822,078

#### 10. RESERVE FUNDS

The net financial assets or debt excluding long term debt from each former Municipality has been transferred in to Three Rivers as reserve funds on September 28, 2018. All long term debt was assumed by the Town of Three Rivers.

	 2021	 2020
Balance - beginning of year Adjustment to prior year reserve funds Expenditures from reserves	\$ 2,154,788 - (294,103)	\$ 2,201,429 47,858 (94,499)
Balance - end of year	\$ 1,860,685	\$ 2,154,788
Reserved funds are comprised of: Town of Montague Town of Georgetown Rural Municipality of Brudenell Georgetown Fire Truck Reserve Rural Municipality of Cardigan Rural Municipality of Lorne Valley Rural Municipality of Valleyfield Rural Municipality of Lower Montague	\$ 1,571,543 113,371 60,539 53,950 33,559 13,303 11,594 2,826	\$ 1,719,725 166,713 63,180 22,974 138,455 13,302 19,550 10,889
	\$ 1,860,685	\$ 2,154,788



### 11. INVESTMENT IN TANGIBLE CAPITAL ASSETS

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	2021	2020
Tangible capital assets (Schedules 1 and 2) Accumulated amortization (Schedules 1 and 2) Long term debt (Note 6)	\$ 41,960,115 (17,388,812) (1,859,632)	\$ 38,889,722 (16,072,773) (2,112,979)
	\$ 22,711,671	\$ 20,703,970
12. GOVERNMENT TRANSFERS		
	2021	2020
<u>Government transfers for capital</u> <u>General Government</u> Municipal Capital Expenditure Grant	\$ 168,710	\$ 197,480
Province of PEI - Strategic infrastructure Province of PEI - Transitional funding	163,424	φ 101 <sub>1</sub> 400 -
ICIP Cardigan Ballfield Lights	158,604 135,975	_ 192,554
New Deals Gas tax	91,147	609,230
Province of PEI - Great trails	66,132	_
Province of PEI - other projects	44,326	29,241
ACOA - Waterfront Development	37,126	-
Government of Canada - Great trails Province of PEI - Waterfront Development	35,000 19,357	-
Province of PEI - Cardigan Ballfield lights	10,000	214,903 90,000
Province of PEI - Zamboni	5,986	77.263
Province of PEI - signs	5,000	-
	940,787	1,410,671
Georgetown Sewer Utility		
New Deals Gas tax	318,317	97,047
Municipal Capital Expenditure Grant	29,381	17,810
	347,698	114,857
Montague Water & Sewer Utility		
New Deals Gas tax	990,793	-
Province of PEI - Gas tax top up	264,450	-
Municipal Capital Expenditure Grant	116,347	30,156
	1,371,589	30,156

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### 12. GOVERNMENT TRANSFERS (continued)

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	2021	2020
<u>King's Playhouse</u> Government of Canada Province of PEI	16,250 12,461	
	28,711	
<u>Museum</u> Municipal Capital Expenditure Grant		187
<u>Cardigan Volunteer Fire Department</u> Province of PEI Municipal Capital Expenditure Grant	25,000 6,597	- 209
	31,597	209
Government transfers for operations General Government Equalization Property tax credit Property tax offset COVID 19 funding Wage subsidies Transitional funding Strategic infrastructure Grant in lieu hospital Other Retroactive property tax credit	704,622 330,378 216,096 172,393 99,796 98,030 32,665 20,000 21,889 	704,622 344,287 270,126 - 114,170 138,317 - 20,000 31,585 86,071
<u>Kings Playhouse</u> Wage subsidies Other	96,642 80,020	1,709,178 65,768 35,236
<u>Museum</u> Other Wage subsidies	176,662 12,150 11,710	101,004 3,000 12,081
	23,860	15,081

(continues)



#### 12. GOVERNMENT TRANSFERS (continued)

	2021	2020
<u>Waterfront development</u> Wage subsidies Other	73,900 1,794	75,381
	75,694	75,381
Grand total	\$ 4,692,468	3,456,724

#### 13. LINE OF CREDIT AVAILABILITY

The Town of Three Rivers has combined operating lines of credit of \$500,000 of which \$Nil (2020 - \$Nil) was utilized at March 31, 2021. Interest is charged at prime less 0.25%. Prime rate at March 31, 2021 was 2.45%.

#### 14. RATE REGULATION

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#### Water and Sewer Utility

The Town is subject to rate regulation on wastewater utility rates in Prince Edward Island in accordance with the Water and Sewerage Act. The purpose of this Act, which is administered by the Island Regulatory and Appeals Commission (IRAC), is to regulate the utility rates within the Province of Prince Edward Island.

Utility rates and charges are fixed and determined in accordance with the generally accepted public utility practices after taking into consideration local conditions and circumstances. Municipalities may apply for changes to utility rates with IRAC. The commission will review these requests and adjust the price accordingly.

#### 15. BUDGET FIGURES

A reconciliation of the 2021 fiscal operating budget prepared by Council to the budget figures disclosed in the consolidated financial statements is as follows:

Town of Three Rivers budget surplus	\$ 910,105
Montague Sewer and Water Corporation budget surplus	2,116,841
Georgetown Sewer Utility budget surplus	450,978
King's Playhouse budget surplus	1,370
Waterfront Development Corporation budget surplus	-
Garden of the Gulf Museum budget surplus	-
Cardigan Volunteer Fire Department budget surplus	45,300
Principal debt payments	-
Capital expenditures	 -
X	\$ 3,524,594

The budget figures provided on Statements 5 and 6 and Schedule 3 to 8 have not been audited or reviewed by the external auditor and are presented for information purposes only.



#### 16. FINANCIAL INSTRUMENTS

The Town's financial instruments consist of cash, temporary investments, restricted cash, accounts receivable, accounts payable and accrued liabilities, and long term debt.

The Town is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Town's risk exposure and concentration as of March 31, 2021.

#### (a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Town is exposed to credit risk from customers. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Town has a significant number of customers which minimizes concentration of credit risk.

(b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Town is exposed to this risk mainly in respect of its receipt of government funding, long term debt and accounts payable and accrued liabilities.

#### 17. SEGMENT DISCLOSURE

The Town is a diversified municipal unit that provides a wide range of services to its citizens. For management reporting purposes the Municipality's operations and activities are organized and reported by segment. The major segments are as follows:

#### General government services

This segment is responsible for the overall financial and local government administration. Its tasks include, but are not limited to, daily accounting functions, preparation and coordination of annual audited consolidated financial statements, development of the annual budget, human resource functions for the entire Town, maintenance of bylaws and policies, oversight of public works, maintenance of municipal facilities, and administration of municipal services.

#### Museum

This segment is responsible for presentation and appreciation of culture and history of Three Rivers.

#### Water and Sewer Utility

This segment is responsible for the maintenance and operations of water and sewer services provided to residents and other customers.

#### Waterfront Development

This segment is responsible for the maintenance and operations of the Montague Waterfront.

#### King's Playhouse

This segment is responsible for promoting and offering live productions and creative performances to the Town's residents.

#### **18. SUBSEQUENT EVENT**

The recent outbreak of the Coronavirus Disease 2019, or COVID-19, has spread across the globe and is impacting worldwide economic activity. This global pandemic poses the risk that the Town or its residents, employees, contractors, suppliers and other partners may be unable to conduct regular business activities for an indefinite period of time. While it is not possible at this time to estimate the impact that COVID-19 could have on the Town's business, the continued spread of COVID-19 and the measures taken by the federal and provincial governments to contain its impact could adversely impact the Town's business, financial condition or results of operations. The extent to which the COVID-19 outbreak impacts the Town's results will depend on future developments that are highly uncertain and cannot be predicted, including new information that may emerge concerning the spread of the virus and government actions.

		5	Та Үеа	Tangible Capital Assets Year Ended March 31, 2021	l Assets 1 31, 2021	Tangible Capital Assets Year Ended March 31, 2021			
	Cost beginning of year	Additions	Disposals and write downs	Cost end of year	Accum amort beginning of year	Amort in the year	Disposals and write downs	Accum amort end of year	Net book value
Land and improvements Buildings and	\$ 1,333,550 \$	\$ 222,001 \$	·	\$ 1,555,551 \$	410,530 \$	48,389 \$		\$ 458,919 \$	\$ 1,096,632
leasehold improvements	12,099,240	529,596		12,628,836	4,840,749	326,525	ł	5,167,274	7,461,562
sidewalks	9,257,059	11,818	J	9,268,877	4,623,678	215,441	ı	4,839,119	4,429,758
equipment	5,371,134	707,847	ı	6,078,981	2,978,589	521,897	ı	3,500,486	2,578,495
Water system Sewer system	5,132,610 5,696,129	15,142 1,583,989		5,147,752 7,280,118	1,535,595 1,683,633	65,381 138,405	ι ι	1,600,976 1,822,038	3,546,776 5,458,080
Total tangible capital assets	\$ 38,889,722 \$ 3,070,393	\$ 3,070,393 \$	1	\$ 41,960,115 \$	\$41,960,115 \$16,072,774 \$ 1,316,038	1,316,038 \$	ı	\$ 17,388,812 \$ 24,571,301	\$ 24,571,301

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Notes 1 to 18 are an integral part of these consolidated financial statements

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		S	hedules to ( Ta Yea	TOWN OF THREE KIVERS to Consolidated Financial Tangible Capital Assets Year Ended March 31, 2020	Schedules to Consolidated Financial Statements Tangible Capital Assets Year Ended March 31, 2020	tements		C	(Schedule 2)
	Cost beginning of year	Additions	Disposals and write downs	Cost end of year	Accum amort beginning of year	Amort in the year	Disposals and write downs	Accum amort end of year	Net book value
Land and improvements Buildings and	\$ 1,326,507 \$	7,043 \$	I	\$ 1,333,550 \$	\$ 332,193 \$	78,337 \$	ı	\$ 410,530	\$ 923,020
improvements	11,903,555	195,685	E	12,099,240	4,557,809	282,939	ı	4,840,748	7,258,492
sidewalks	9,152,108	104,951	1	9,257,059	4,409,593	214,085	ı	4,623,678	4,633,381
equipment	3,956,508	1,414,626	1	5,371,134	2,566,764	411,825	ı	2,978,589	2,392,545
Water system	5,129,222	3,388	ı	5,132,610	1,470,300	65,295	ı	1,535,595	3,597,015
Sewer system	5,451,616	244,513		5,696,129	1,579,438	104,195	ı	1,683,633	4,012,496
Total tangible capital assets	\$ 36,919,516 \$ 1,970,206	1,970,206 \$		\$ 38,889,722 \$	\$ 14,916,097 \$	1,156,676 \$	ı	\$ 16,072,773	\$ 22,816,949

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Notes 1 to 18 are an integral part of these consolidated financial statements 22

			Se Year I	segment Disclosures Year Ended March 31, 2021	sures 31, 2021				
	General Government S	Montague Water & G Sewer Utility So	Georgetown Sewer Utility	Waterfront King's Development Playhouse Corporation	Waterfront Development Corporation	Volu Museum De	Cardigan Volunteer Fire Department	Co Elimination	Consolidated 2021
Revenues Government transfers Operations \$ Capital Property taxes	÷.	- 1,371,589 -	- 347,698 -	188,662 \$ 28,711	75,694 \$ -	37,854 \$ -	- \$ 31,597		1,976,079 2,720,382 904,714
Fire dues Third party	470,061	I	1	I	1	1	115,744	(115,744)	470,061
revenue Other Interest Water and sewer	126,592 64,904 24,184 -	- 14,607 11,063 742,541	- 11,763 3,546 97,734	52,211 -	- 136,837 -	- 1,282 -		- (41,100) - (71,682)	126,592 240,504 38,793 768,593
	4,227,111	2,139,800	460,741	269,584	212,531	39,136	147,341	(250,526)	7,245,718
Expenditures Salaries and benefits Goods and	966,043	221,149	ı	171,425	109,966	30,167	10,233	1	1,508,983
services Amortization Interest	1,765,654 1,077,207 11,092	229,400 175,755 47,402	72,760 28,032 157	64,817 20,965 2,825	79,680 - 2,913	14,987 205 511	37,274 13,875 9,076	(250,526) - -	2,014,046 1,316,039 73,976
	3,819,996	673,706	100,949	260,032	192,559	45,870	70,458	(250,526)	4,913,044
Annual surplus (deficit)	\$ 407,115 \$	1,466,094 \$	359,792 \$	9,552 \$	19,972 \$	(6,734)\$	76,883 \$	<del>(</del> γ)	2,332,674

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Notes 1 to 18 are an integral part of these consolidated financial statements

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		Sch	iedules to Co Se Year	Schedules to Consolidated Financial Statements Segment Disclosures Year Ended March 31, 2020	allua Jale sures 31, 2020	ments		5c)	(Schedule 4)
	General Government S	Montague Water & o Sewer Utility S	Georgetown Sewer Utility	Waterfront King's Development Playhouse Corporation	Waterfront Development Corporation	Volu Museum De	Cardigan Volunteer Fire Department	Co	Consolidated 2020
Revenue Government transfers Operations Capital Dronerty taves	sfers \$ 1,709,178 \$ 1,410,671 786 508	- 30,156	5 - \$ 114,857	118,874 \$ -	75,381 \$ -	28,927 \$ 187	- 209	\$ (27,870)\$ -	1,904,490 1,556,080
Fire dues Third nartv	476,739	r r	1 1	1 1	1 1	1 1	- 107,347	- (582,172)	/ 86,5U8 1,914
revenue Other Interest Water and sewer	284,374 81,427 14,739 -	- 4,135 6,446 697,931	- 5,531 2,484 99,473	- 169,016 -	- 146,660 -	, 4,795	, 3,900 -	- (41,880) - (58,176)	284,374 373,584 23,669 739,228
	4,763,636	738,668	222,345	287,890	222,041	33,909	111,456	(710,098)	5,669,847
Expenditures Salaries and benefits Goods and	862,463	199,081	1	120,903	86,226	26,540	6,710	ı	1,301,923
services Amortization Interest	1,714,193 956,085 17,731	300,342 144,690 54,137	75,535 24,799 62	144,531 17,489 5,885	102,473 _ 2,702	10,517 103 38	44,115 15,405 11,467	(710,098) - -	1,681,608 1,158,571 92,022
	3,550,472	698,250	100,396	288,808	191,401	37,198	77,697	(710,098)	4,234,124
Annual surplus (deficit)	\$ 1,213,164 \$	40,418 \$	3 121,949 \$	(918)\$	30,640 \$	(3,289)\$	33,759 \$	<del>ري</del> ۱	1,435,723

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Notes 1 to 18 are an integral part of these consolidated financial statements 24

# TOWN OF THREE RIVERS Statement of Operations - General Government

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(Schedule 5)

Year Ended March 31, 2021

		Budget 2021	Actual 2021	Actual 2020
Revenues				
Government transfers for operations (Note 12) Government transfers for capital (Note 12) Property taxes Fire dues Other third party revenue Office services Interest Development permits Gain on sale of tangible capital assets	\$	1,879,213 1,602,269 828,998 447,772 218,273 - - - - -	\$ 1,695,869 940,787 904,714 470,061 126,592 44,335 24,184 20,569	\$ 1,709,178 1,410,671 786,508 476,739 284,374 41,880 14,739 36,587 2,960
		4,976,525	 4,227,111	4,763,636
Expenditures Protective Services				
Bylaw enforcement Fire protection services Policing services Water supply and hydrants	-	15,000 442,870 147,000 58,000	12,580 467,713 141,508 58,221	11,789 413,135 121,726 55,177
Maintenance and Infrastructure Services		662,870	 680,022	 601,827
Beautification Garbage removal Maintenance buildings Maintenance wages Sidewalks Street lights Vehicles, equipment and tools		35,000 15,000 31,360 351,918 20,000 90,000 67,000 610,278	33,552 3,754 71,079 284,205 10,289 84,049 69,526 556,454	19,499 7,130 32,937 349,732 19,690 84,276 55,332 568,596
Community Services A.A. MacDonald Memorial Gardens Black Fly program Cavendish Farms Wellness Centre Community Parks Economic development Garden of the Gulf Museum Grants and sponsorships King's Playhouse Libraries Public receptions and festivals Recreational programming Small Halls Splashpad Three Rivers Sportsplex		25,000 28,944 57,000 43,000 50,176 43,000 33,475 55,800 20,000 45,850 30,000 80,000 10,000 58,000	18,850 30,260 28,706 13,087 6,040 20,515 32,858 49,730 7,700 7,127 26,578 36,799 4,885	25,637 29,285 60,316 15,682 4,664 18,346 35,316 62,708 10,796 27,458 15,918 14,020
		58,000 580,245	 <u>48,341</u> 331,476	40,003

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(continues)



### TOWN OF THREE RIVERS

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# Statement of Operations - General Government (continued) (Schedule 5)

Year Ended March 31, 2021

	Budget 2021	Actual 2021	Actual 2020
Financial and Corporate Services			
Amortization of tangible capital assets	750,000	1,077,207	954,134
Interest and bank charges	3,500	2,315	5,100
Interest on long term debt	10,000	8,777	12,631
Transitional costs	370,000	97,481	132,864
	1,133,500	1,185,780	1,104,729
Administrative Services			
Elections	6,000	14,198	_
Employee travel	15,000	10,476	13,366
Insurance	20,000	13,546	21,586
Mayor and council	11,750	20,805	9,138
Mayor and council honorarium	84,300	82,139	60,076
Memberships and other professional services	54,700	18,633	13,285
Municipal offices	142,254	134,463	176,956
Office	47,000	48,316	54,483
Planning	6,500	13,204	16,200
Professional fees	65,000	88,990	76,224
Public relations	30,000	21,795	21,193
Staff training and development	30,000	9,477	6,282
Wages and wage levies	567,023	590,222	446,382
	1,079,527	1,066,264	915,171
	4,066,420	3,819,996	3,550,472
Change in fund balance	\$ 910,105	\$ 407,115	\$ 1,213,164

Notes 1 - 18 are an integral part of these consolidated financial statements



# TOWN OF THREE RIVERS Statement of Operations - Montague Water & Sewer Utility (Schedule 6)

Year End	ded I	March	ı 31,	2021
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		Budget 2021	Actual 2021		Actual 2020
Revenues					
Government transfers for capital (Note 12)	\$	1,885,539	\$ 1,371,589	\$	30,156
Sewer charges	1	396,861	414,882	Ŧ	380,770
Water charges		275,981	270,538		261,984
Fire protection		58,000	57,121		55,177
Interest		7,000	11,063		6,446
Other	-	19,000	14,607		4,135
		2,642,381	2,139,800		738,668
Expenditures					
Administration		5,000	5,000		5,000
Amortization of tangible capital assets		-	175,755		144,690
Dues and fees		11,780	8,878		10,715
Insurance		17,900	8,532		13,706
Interest and bank charges		1,600	420		. 56
Interest on long term debt		46,000	46,982		54,081
Miscellaneous		4,500	5,234		5,576
Office		8,500	5,374		8,410
Professional fees		9,900	5,000		6,000
Rental		12,000	12,024		12,952
Repairs and maintenance		101,500	62,075		135,343
Supplies		16,900	17,796		13,985
Training and development		4,000	1,245		350
Travel		1,000	263		224
Utilities		90,050	93,505		83,080
Vehicle		6,400	4,474		5,001
Wages and wage levies		188,510	221,149		199,081
		525,540	 673,706		698,250
Change in fund balance	\$	2,116,841	\$ 1,466,094	\$	40,418

Notes 1 - 18 are an integral part of these consolidated financial statements

# TOWN OF THREE RIVERS

-9

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# Statement of Operations - Georgetown Sewer Utility

Year Ended March 31, 2021

	Budget 2021		Actual 2021	Actual 2020
Revenues				
Government transfers for capital (Note 12)	\$ 450,087	\$	347,698	\$ 114,857
Sewer charges	114,491	·	97,734	99,473
Other	_		11,763	5,531
Interest	 -		3,546	2,484
	 564,578		460,741	 222,345
Expenditures				
Amortization of tangible capital assets	-		28,032	24,799
Bad debts	-		1,123	-
Dues and fees	1,700		1,607	1,587
Insurance	2,800		1,580	2,199
Interest and bank charges	-		157	62
Miscellaneous	-		-	781
Office	21,000		23,140	21,947
Professional fees	4,500		7,558	2,500
Repairs and maintenance	68,000		26,813	32,532
Utilities	 15,600		10,939	 13,989
	 113,600		100,949	100,396
Change in fund balance	\$ 450,978	\$	359,792	\$ 121,949

Notes 1 - 18 are an integral part of these consolidated financial statements

(Schedule 7)

# TOWN OF THREE RIVERS Statement of Operations - King's Playhouse

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(Schedule 8)

		Budget 2021	 Actual 2021	Actual 2020
Revenues				
Government transfers for operations (Note 12)	\$	91,617	\$ 176,662	\$ 101,004
Government transfers for capital (Note 12)		-	28,711	_
Other		34,450	21,529	41,813
Fundraising, donations and sponsorships		12,500	14,453	21,616
Admissions		58,000	13,094	87,673
Town of Three Rivers grant		25,000	12,000	17,870
Canteen and catering	-	19,600	3,135	 17,914
		241,167	269,584	287,890
Expenditures				
Advertising and promotions		15,290	6,482	15,288
Amortization of tangible capital assets		-	20,965	17,489
Canteen and catering purchases		13,900	8,721	14,290
Dues and fees		2,000	3,245	250
Equipment		1,400	1,014	985
Interest and bank charges		5,370	2,825	5,885
Office		12,248	5,776	10,616
Program		51,650	20,038	77,875
Repairs and maintenance		17,950	4,712	4,584
Utilities		20,806	14,829	20,643
Wages and wage levies		99,183	 171,425	 120,903
		239,797	260,032	288,808
Change in fund balance	\$	1,370	\$ 9,552	\$ (918)



#### TOWN OF THREE RIVERS

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# Statement of Operations - Waterfront Development Corporation (Schedule 9)

Year Ended March 31, 2021

		Budget 2021		Actual 2021		Actual 2020
Revenues						
Government transfers for operations (Note 12)	\$	-	\$	75,694	\$	75,381
Fees	•	-	Ŧ	79,201	Ŧ	78.621
Product sales		-		43,520		53,149
Rental		-		13,663		14,890
Miscellaneous				453		-
		-		212,531		222,041
Expenditures						
Advertising and promotions		-		607		1,927
Bad debt		-		-		1,617
Dues and fees		_		532		1,189
Interest and bank charges		-		2,913		2,702
Miscellaneous		-		_,0 / 0		1,222
Office		_		5,990		2,375
Property taxes		-		4,031		3,586
Purchases		-		32,558		51,186
Repairs and maintenance		-		20,643		21,283
Tools and equipment		_		4,278		3,715
Travel and entertainment		-				2,752
Utilities		-		11,041		11,621
Wages and wage levies		-		109,966		86,226
	<u></u>	-		192,559		191,401
Change in fund balance	\$		\$	19,972	\$	30,640



# TOWN OF THREE RIVERS Statement of Operations - Museum Year Ended March 31, 2021

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(Schedule 10)

		Budget 2021		Actual 2021		Actual 2020
Revenues						
Government transfers for operations (Note 12)	\$	-	\$	23,860	\$	15,081
Grants and subsidies		-	•	13,994		13,846
Museum		-		1,282		4,795
Government transfers for capital (Note 12)	-	-				187
		-		39,136		33,909
Expenditures						
Advertising and promotions		-		2,981		264
Amortization of tangible capital assets		-		205		103
Dues and fees		-		155		60
Interest and bank charges		-		511		38
Miscellaneous		-		-		83
Office		-		904		585
Repairs and maintenance		-		481		33
Training		-		-		42
Utilities		-		10,466		9,450
Wages and wage levies		-		30,167		26,540
		-		45,870	1	37,198
Change in fund balance	\$	-	\$	(6,734)	\$	(3,289)

Notes 1 - 18 are an integral part of these consolidated financial statements

#### TOWN OF THREE RIVERS

# Statement of Operations - Cardigan Volunteer Fire Department (Schedule 11)

Year Ended March 31, 2021

	Budget 2021	Actual 2021	Actual 2020
<b>Revenues</b> Fire dues Government transfers for capital (Note 12) Gain on sale of tangible capital assets	\$ 102,000 - -	\$ 115,744 31,597 -	\$ 107,347 209 3,900
	 102,000	147,341	111,456
Expenses			
Advertising and promotions	8,500	1,314	4,133
Amortization of tangible capital assets	3,500	13,875	15,405
Dues and fees	1,200	366	1,940
Fireman's training	500	-	-
Gas and oil	2,000	992	1,408
Honorariums	5,000	10,233	6,710
Insurance	7,000	2,908	2,908
Interest and bank charges	300	243	275
Interest on long term debt	9,600	8,833	11,192
Office	3,400	4,086	2,767
Professional fees	2,000	-	-
Repairs and maintenance	6,500	20,810	23,364
Telephone	 7,200	6,798	7,595
	 56,700	 70,458	 77,697
Change in fund balance	\$ 45,300	\$ 76,883	\$ 33,759

