

Development Permit Fees



Development Type	Fee (Please refer to guidance notes)
Residential	
E.g. single family, duplex, rowhouse and multi-unit	
Up to 1000 sq.ft dwelling	\$100.00 (single dwelling only)
Over 1000 sq.ft dwelling	\$0.35 per square foot (per unit)
Extension of a dwelling or accessory building	\$50.00
Accessory building	\$0.20 per square foot
Any other structure (not main or accessory)	\$50.00
Home Based Business	\$50.00
Non-Residential	
Commercial	
E.g. retail, offices, accommodation, professional, personal services, food outlets	\$3.00 per \$1000.00 Value of Construction Min \$100.00
Institutional	
E.g. Educational, community, nurseries, caregiving	\$3.50 per \$1000.00 Value of Construction Min \$100.00
Industrial	
E.g. fabrication, manufacturing, assembly	\$2.00 per \$1000.00 Value of Construction Min \$100.00
Recreational	
E.g. parks, playgrounds, athletic facilities, campgrounds	\$3.00 per \$1000.00 Value of Construction Min \$100.00
Resource type 1	
Agriculture, Forestry, Aquaculture	\$0.20 per square foot of built footprint
Resource type 2	
Excavation Pits	Application/renewal of registration certificate (corporation) \$150.00
	Application/renewal of registration certificate (individual) \$75.00
Other Proposals	
Demolition	
Where not part of a new development proposal	\$50.00

Signage	
One or more signs	\$50.00
Subdivision	
Minor/Major	Up to 5 lots \$250
	5 lots and above \$250 + \$35.00 per lot
Severance/Consolidation	Up to 5 lots \$250
	5 lots and above \$250 + \$35.00 per lot
Attached dwellings	\$250 per unit
Variances	
Up to 10%	\$100.00
Over 10%	\$200.00
Changes of Use	
	\$100.00
Administrative	
Development Bylaw Zoning Amendment	\$1000.00 + Advertisement costs +HST
Official Plan Amendment (in addition to and in association with rezoning proposals)	\$1000.00 + Advertisement costs +HST
Zoning Enquiries	\$75.00+HST per property (PID)
Short term rental enquiries	\$100.00+HST per property (PID)
Development or Subdivision Agreement (where referred to solicitor)	Applicant to pay initial \$2500.00 (deposit), acknowledging their responsibility for any remaining balance in preparation or amendment of the agreement, with respect to their own and the Town's legal costs + registry fee (+HST)
Development or Subdivision Agreement (not referred to a Solicitor)	\$500.00 + registry fee (+HST)
Minor amendment to approved development	\$50.00
Request to extend an expiring/expired permit	\$50.00
Printed copy of Official Plan	\$25.00+HST

Printed copy of Development Bylaw	\$25.00+HST
Printed copy of a zoning map at 'D' size	\$20.00+HST
Printed copy of application documents	\$10.00+HST
Electronic copies of print version	No charge
Unlawful development	Double the relevant application fee
Refunds	
Where a report has been prepared for a Council Committee	No refund
Where a withdrawal of an application is advised by staff	100% of the application fee
Where a withdrawal of an application is initiated by an applicant (and prior to any reports being prepared)	100% of the application fee